

Accessible Storage Order Form **Deadline: 05/24/19**

ACCESSIBLE STORAGE ORDER FORM

RPMXPO Services will go to all reasonable lengths to secure your product; however, we are not responsible for the contents of open boxes put into storage. All storage will be delivered to your booth first. Once the piece count has been verified, the product will be moved into storage.

THE CHARGES FOR ACCESSIBLE STORAGE ARE AS FOLLOWS:

- STORAGE CHARGE — \$25.00 per 16 square feet per day
- LABOR CHARGE — 1/2 hour minimum labor charge per move, based on the rates set forth in this manual on the "Display Labor Order Form" (\$99.50 per hour ST, \$178.00 per hour OT)

Please complete all sections below:

- We will require _____ square feet of space in Accessible Storage for:
 - # of boxes _____
 - # of cases _____
 - # of cartons _____
 - # of crates _____
 - # of skids _____
- Description of product we are storing: _____

- We will need access to this product:
 _____ times a day at _____ a.m. and/or _____ times a day at _____ p.m.

STORAGE CHARGE (\$25.00 per 16 sq ft increment)	X	# of Square Feet Required (16 sq ft increments)	X	Total # of Days You Will Need Access	=	Storage Charge — Estimated Amount Due
\$25.00 per Day	X		X		=	\$
LABOR CHARGE — ST (1/2 hr. min. labor charge — \$99.50/hr ST — per move.)	X	# of Times per Day You Will Need Access	X	# of Days Required	=	ST Labor Charge — Estimated Amount Due
\$99.50/hr ST (min. 1/2 hr)	X		X		=	\$
LABOR CHARGE — OT (1/2 hr. min. labor charge — \$178.00/hr OT — per move.)	X	# of Times per Day You Will Need Access	X	# of Days Required	=	OT Labor Charge — Estimated Amount Due
\$178.00/hr OT (min. 1/2 hr)	X		X		=	\$
TOTAL AMOUNT →						\$

Payment Policy: Payment in full of all charges, including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed after the return deadline or at the Service Desk will be invoiced at standard rates. All outstanding invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover, and American Express accepted.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date: